

# Minutes for Stitó:s Lá:lém Totí:It PAC Meeting

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**Location:** Stitó:s School - Foods Room

**Date:** November 14, 2023

**Time:** 6:30pm

**Attendees:** Haley Read (Chair), Andrea Lees (Treasurer), Helen Plummer (Principal), Richelle Keckly, Katie Kiener, Melissa Hill (Vice Chair), Amanda Gervais (Fundraising), Stacey Gould (DPAC Rep.)

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Meeting called to order at 6:35pm, followed by territorial acknowledgments, a welcome to attendees and introductions.

Motion to approve the agenda as presented was adopted by Andrea Lees and Amanda Gervais.

Motion to approve the minutes from last month was adopted by Amanda Gervais and Stacey Gould.

## **Chair Report (Haley Read)**

- Babysitting Course - Date chosen is Feb 16th, 2024 which lands on a Pro-D Day. 8:30 am start time. There will not be any extra custodial fees added to cost of course since Janitors will already be at the school on the date/time chosen. Max 20 students. \$60/each to attend. Deciding on payment and registration method to prevent confusion for first come, first serve basis. (Ideas include: Drop in PAC Box, email registration with e-transfer payment, possibly babysitting course provider will have a specific form that she would like to use, create a Google form???) Best options: Create a Google form for electronic registration (Amanda G. offered to create a mock up form, while Andrea will inquire whether Christy Friess might want the forms in a certain way. We will determine which method is better closer to the registration date. Payment instructions will be given to the first 20 applicants registered, after the registration period ends.

Official details to be posted early to mid January.

## **Treasurer Report (Andrea Lees)**

- Format of treasurer report – Heard input on how people would like to be able to read it, while keeping it simple. Should include a line of “Available Funds” (Which was not included on this report with Approx amounts).

- General account balance \$58,902.36

Have not received an invoice from the District (\$55,000.00). Will be shown on the statement once that passes through the PAC account.

Still have not received the final invoice for PAC Box (which is why it reads “Approx”).

Popcorn Sales income not included. Funds have been deposited at the bank. It was unclear what deposits were made for which fundraiser. Has been since rectified. Moving forward, notes will be added to deposits/deposit slips for clarification.

Approximate income is \$3500.00. October Popcorn sales were \$433.80 + \$10.00 deposited.

Approx. total of fundraising profit \$2415.50 (Fundraising + Popcorn)???

- Gaming Account Balance: \$11,660.00.

Will be discussing how to use it.

- Haley has ordered 2 more cases of popcorn. Will not invoice PAC until it is needed. Can store at her store.

- Next Popcorn Days are Tuesday Nov 21st K-6 and Wednesday Nov 22nd 7 and 8.

- An inquiry was made at the teacher conference about parents being able to pre-pay for popcorn once for the whole year. It works out better with keeping the payment option as “The week before”.
- Purdy’s Fundraiser is running. Dec 7th is the last possible delivery date for deliveries. Amanda G. had locked the latest date back in the summer.

### **Fundraising (Amanda Gervais)**

- Purdy’s is up and running. All orders are done online and Purdy’s will give PAC a cheque at the end with our profits. Deadline for ordering is Nov 25th. Pick up will be Dec 7th. Purdy’s will deliver to the school. Orders will need to be stored in a cool area until we have a chance to sort the orders. Helen has offered to store the orders in her office.

Options for how to deliver to customers: 2 pick up times.

- First: Pick up right after school. Go with the child, or parent. Email will be sent to Amanda directly letting her know if that parent would like the order to be delivered to their child’s classroom before the end of school to take home with them. These students would be called down to the office about 10 mins before school ends to pick up order, or order can be dropped off to classrooms for teachers to distribute to appropriate students. Invoice will be stapled to all orders.

- Second: Pick up at 6pm. Front of school.

- Still waiting for the SD33 email to function properly for etransfers.

- Communication concerns: It’s not enough to have notices posted just on the FB page. Admin would like to send a consolidated email informing parents of multiple things happening. Newsletters are sent out the first week of the month. PAC will need to inform the office by the 1st of the month of any news we would like to be added to that monthly newsletter.

*Could PAC send out a mid month PAC newsletter to parents?* Helen will inquire and get back to us.

- Pizza Day in January or beginning of Feb: Will have to check with Servery so dates to be determined. Could advertise this Pizza Day as a Grade 8 fundraiser?

It would have to be done on two different days with Elementary one day and Middle on another.

- Suggestion: On order forms, include at bottom of page “PAC Donation” (And possibly specify what it will be going towards).

Volunteers would be much appreciated once dates are confirmed.

### **DPAC Report (Stacey Gould)**

Attached

### **Principal’s Report (Helen Plummer)**

- The Remembrance Day Assembly: Students did a fabulous job and everyone was very respectful.

- Parent Night: Mental Health and Wellness. Small group in attendance. Good feedback.

- Parking lot issues: The school can only add signage to “Our” property. Can not add to the City’s. City is not willing to put any more signs up (Yield, stop, or any signage) and no traffic circle is to be installed.

- Budget dropped on Thursday, and looked at earlier today. Will have to be shared with staff members first before more details are disclosed to PAC (at next meeting).

- Photocopying is the biggest school expense.

- Planning meeting in the morning: Fashion Friday - Dec 1st. Whatever isn’t claimed, LEAVES. The school will not be storing for the next fashion Friday. Anything that is left will be donated, along with all lost and found items that have not been claimed.

- One of the Supervisions and SA's has volunteered to come in before their shift ends on Dec 5th to organize the Lost and Found items onto tables. Moving forward, parent volunteers are requested to organize Lost and found items on a monthly basis. A "Lost and Found Co-ordinator" would be ideal. Maybe send out an email to the volunteer list?

- Upcoming Dates of note:

Dec 1st: Deck the Halls - last half hour of the day, classroom door decorating.

Dec 6th: Band concert

Nov 27th - Dec 20th: Canned food drive: Assigned Rice/Canned fruit/Chunky Soup

Dec 20th: Elementary Winter Concert - Bring a Food Bank item to get in. Afternoon one and evening one (6:00pm or 6:30pm)

4 spirit Fridays: Dec 1st (Festive hats/headbands/socks), Dec 8th (Winter Bling), Dec 15th (Ugly Sweater), Dec 22nd (PJ Day).

Dec 22nd: Term End and Winter Assembly

Field Trips: Skating, Swimming, Movie theater

Report cards being sent home before Winter Break.

Foul shooting: 2 Weeks starting Wednesday Dec 13th.

- 2 Classes will be selling Candy Grams: will be sold for 25 cents or 50 cents. Forms will go home with parents.

### **New Business**

- Gaming Funds Brainstorming:

Should be used for something that would benefit everyone.

Use a certain amount for Bussing for Field trips. Average trip \$3.75/trip.

Ice skating day for the whole school.

Fieldtrip Subsidy.

Year End grade 8 celebration. Year to year contribution. Grade 8 year end trip.

Sports Day ribbons or extra snacks.

Waterpark Subsidy. (\$5 - \$10 per student?).

WAVE leadership pizza lunch.

Gr 8 hoodies - Could do a school design competition, for the back of the hoodie. Whole school will vote on the winner as a spirit building activity. Year to year contribution.

Cameras for the Yearbook Club (Would have to speak to Mrs. Humphries).

Band Festival fees.

Emergency Preparedness (20ft C can purchase \$3000)? To be determined.

Year End certificates.

Indoor activities.

- General Funds Brainstorming:

Staff Appreciation Day: One day event.

Stock up the staff room once a month with a grab n' go item. (82 Staff members in total.)

End of Year Lunch for Volunteers.

Next meeting to be held Tuesday, January 16, 2024 at 6:30pm

Meeting adjourned at 8:30pm

## DPAC Report November

### GENERAL UPDATES:

- All DPAC meetings this year are hybrid. After much research and discussing with an IT professional, we ordered affordable equipment and are now hybrid live. If PACs are interested let us know. DPAC attendance has been the highest it has ever been because of this lower barrier approach to providing participation options.
- DPAC attended an intense School Board meeting where the meeting was interrupted by protestors against SOGI 123. Misinformation seems to be a big player in these protests.
  - o SOGI 123 are researched and proven tools and resources from the provincial government regarding SOGI-inclusive policies and procedures, environments and curriculum resources.
  - o BCCPAC resources around SOGI can be found here SOGI Learning Moments ([bccpac.bc.ca](http://bccpac.bc.ca)).
  - o DPAC attended the Journey to Truth and Reconciliation professional development day. It was a powerful day with Len Pierre, Dr. Keith Carlson, and local Chiefs who provided education to all District staff.
  - o PAC Café took place this month. Parents enjoyed dinner, information about best practices for PACs and great conversation regarding what is happening across the District. We hope to do this again, but with a different twist.
- Bussing
  - o Bussing will likely continue to be challenging through to the calendar year end.
  - o System glitches and bus driver shortage are the main concerns.
- Breakfast program – Good practices in our district:
  - o Rosedale has a great program.
  - o CSS through the Indigenous Ed program is great. Open to all.
  - o Mt. Slesse has a volunteer program for students to stay after school to bake for the breakfast program the following morning.
  - o Cereal drive to get a lot of cereal for the school.

### COMMUNITY PROGRAM UPDATES:

- o Food Council: This was their first year doing the “Plant a Row for Us” campaign, and it showed tremendous success. For those schools that plant gardens, please continue consider and share information about this program. Huge success at Sardis Senior Secondary! They were able to harvest nearly 4600lbs from their fields and donate to the local community.
- o United Way Grants: Fantastic opportunity for schools / PACs! – [Critical] / Food Infrastructure Grants are available NOW! Applications taken until Nov 16th. From \$5000 - \$100,000 (FIG/CFIG) - Please check the website for specifics.
- o RCMP Mental Health Liaison Unit: Next information session will be in person at the Cultural Centre Nov 28th 9am. Tickets on Eventbrite.
  - Please email Deirdre [dpacmal1@sd33.bc.ca](mailto:dpacmal1@sd33.bc.ca) if you would like to attend.
- o Emergency Preparedness Committee had their first meeting on November 6 via Zoom.
  - Please email Deirdre [dpacmal1@sd33.bc.ca](mailto:dpacmal1@sd33.bc.ca) if you would like to attend